



## SPILMAN TECHNICAL FORM

This completed form must be returned to your Event Coordinator at least two weeks prior to your event in order for our team to fulfill the needs of your event.

Event Name: \_\_\_\_\_

Session Date(s): \_\_\_\_\_ Session Time(s): \_\_\_\_\_

Setup/Load-in: \_\_\_\_\_ Rehearsal Time(s): \_\_\_\_\_

Event Auditorium Contact Name : \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

**Stage needs:** *Please fill in all that apply.*

*(choose one)* \_\_\_\_\_ Podium Mic \_\_\_\_\_ Music Stands *(number needed)* Other: \_\_\_\_\_

**Choir: Chair risers are available for up to 150 people**

\_\_\_\_\_ Choir *(number of members)* \_\_\_\_\_ Soloists *(number performing)*

**64 stage inputs and 8 monitor mixes available**

**Band:** *Ridgecrest can provide a piano for use by the band. Any other instruments the event requires will need to be rented through your Event Coordinator. If using the piano, please let us know 2 weeks in advance so that we can have it tuned. A tuning fee will apply.*

**Please send any Input List or Tech Rider the band may have.**

- \_\_\_\_\_ Acoustic Drums *(how many piece kit)*
- \_\_\_\_\_ Electric Drums
- \_\_\_\_\_ Acoustic Guitar
- \_\_\_\_\_ Electric Guitar
- \_\_\_\_\_ Bass
- \_\_\_\_\_ Piano
- \_\_\_\_\_ Keys

- \_\_\_\_\_ Wired Mics
- \_\_\_\_\_ Wireless Mics *(6 available)*
- \_\_\_\_\_ Body Packs *(4 available)*
- \_\_\_\_\_ CD Recorder *(Ridgecrest does not provide blank CD's)*
- \_\_\_\_\_ Other Instruments *(explain below)*

\_\_\_\_\_  
\_\_\_\_\_

Projection: A PC is provided for use. If you choose to bring your own, please specify below.

Format:      PC      MAC *(Please bring your VGA adapter)*

The use of all audio visual equipment in Spilman Auditorium is \$250 per day and includes all necessary audio visual technicians. Any technician required to stay after quiet hours will be charged at \$50 per person, per hour.

Please check all that apply:    Audio    Media    Lighting    None

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Full Apron Width (at main curtain)	55'6"
Full Stage Depth (edge of stage to back of stage wall)	33'6"